

*Weimar ISD*  
*506 W. Main*  
*Weimar, TX 78962*

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**Administrative Regulation for Administration of Medications at School**

Dear Parent(s)/Guardian(s),

Your child may have an illness which requires medication for relief or cure that does not prevent his/her attending school. When possible, such medication should be scheduled to be taken at home. However, according to the Texas Legislature a medication may be dispensed to a student by school personnel. The following requirements must be met by the parent or legal guardian requesting this service.

1. Prescription or non-prescription drugs that need to be taken at school for **15 days or less**.
  - a. All prescription drugs must be in their original pharmacy container and labeled by the pharmacist. The label must include:
    1. Student's name
    2. Physician's name
    3. Name of drug
    4. Amount of drug to be given and frequency of administration
    5. Date prescription filled
  - b. All non-prescription drugs must be in their **original container**. The written request for administration of these must contain the following information on the **Weimar ISD Medication Administration Form**:
    1. Student's name
    2. Amount of drug to be given
    3. When drug is given
    4. Date
    5. Signature of parent/guardian
  - c. All prescription and non-prescription drugs to be administered at school for 15 days or less must be accompanied by a **written request on the Weimar ISD Medication Administration Form, signed and dated by a parent or legal guardian**.
  - d. The over-the-counter medication(s) may not be given more than 3 consecutive school days without physician's orders to do so.
2. Prescription or non-prescription that needs to be taken at school for **more than 15 days**.
  - a. All prescription and non-prescription drugs that need to be administered at school for longer than 15 days must be accompanied by a written request signed and dated by the prescribing physician and the parent or guardian requesting this service.
3. Medication prescribed or requested to be given three times a day or less are not to be given at school unless a specific time during school hours is prescribed by a physician, or the school nurse determines that a specific need exists for an individual student.
4. There will be no more than one medication per properly labeled container.
5. All medications will be stored and dispensed in the Health/Front Office. Exceptions must be approved by proper school authorities in advance.
6. No student may have prescription or non-prescription drugs in his/her possession on school grounds during school hours.
7. No medication will be administered from or kept in the Health Office for more than 15 days unless otherwise prescribed by a physician or dentist.
8. Natural and/or homeopathic-like will not be dispensed by school district personnel without administrative approval.
9. In accordance with the Nurse Practice Act, Texas Code Section 217.11, the school nurse has the responsibility and authority to clarify an medication order with appropriate licensed practitioner and/or refuse to administer medication that, in the nurse's judgment, is not in the best interest on the student
10. **The parent (or student) will be responsible for bringing the medication to school.** No more than a month's supply of medication will be stored on school property. Parents or guardians are required to bring in each month's supply on a mutually agreed upon date; either the 1<sup>st</sup> or 15<sup>th</sup> of each month, which allows the school nurse to discuss the student's condition and plan of care with the parent or guardian on a regular basis. Some parents may allow their children to carry the medicine to school to give to the nurse when needed.