

**WEIMAR I.S.D.**  
**FUNDRAISER OPERATING REPORT**  
 (for all accounts deposited by WISD)

Campus \_\_\_\_\_ Fundraiser \_\_\_\_\_

Complete the appropriate section below:

**Plates to Go**

Total # Plates sold: \_\_\_\_\_ x Price per Plate: \$ \_\_\_\_\_ =

Total \$\$ Collected . . . . . \$ \_\_\_\_\_

Less total paid to caterer: - \$ \_\_\_\_\_ \$ \_\_\_\_\_ per plate cost  
 Less other costs (if any) - \$ \_\_\_\_\_ ( \_\_\_\_\_ )  
 - \$ \_\_\_\_\_ ( \_\_\_\_\_ )

Total Profit: \$ \_\_\_\_\_

**Merchandise Sales**

Item Sold	Number Sold	Price per Item	Total \$\$\$ Collected

Total... \$ \_\_\_\_\_

Regular price items sold \_\_\_\_\_ at \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Discounted items \_\_\_\_\_ at \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Complimentary items \_\_\_\_\_ at \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Cost due to supplier . . . . . \$ \_\_\_\_\_

Total Profit: \$ \_\_\_\_\_

Operating Report Completed by:

Sponsor: \_\_\_\_\_ Date \_\_\_\_\_

*Submit the Operating Report to the Business Office no later than one week subsequent to the projected end date of the fundraiser.*